

## WEST KINGSDOWN VILLAGE HALL : BOOKING FORM

Name .....

Address .....

.....

Telephone: ..... Email .....

Date of Hire ..... Time .....

Purpose of Use .....

We require use of : one / two halls (*please delete as appropriate*)

Kitchen (*yes / no*) Hire Charge .....

PA/Microphones: To hire PA equipment and demo how to use

Additional charge £20. ....YES / NO

ALL RUBBISH TO BE TAKEN AWAY FROM THE HALL. THERE  
WILL BE A CHARGE FROM YOUR DEPOSIT IF LEFT

Please note that if you wish to have alcohol at your party/event this has to be arranged with the Gamecock Public House, London Road, West Kingsdown.

Non-Refundable Booking Deposit : 20% at time of booking and signing form. Form to be returned to address below within 14 days to secure booking. Please make cheque payable to West Kingsdown Village Hall or pay by BACS to:  
West Kingsdown Village Hall : Sort Code: 60-21-10  
A/c 35161566. Please advise if paying direct to bank.

Returnable Deposit of £300 against any damage to the hall and balance of hire charge to be paid one month before date of hire.

I/We have received a copy of the Conditions of Hire and agree to the terms and conditions (*copy attached*)

Signed .....

Name ..... Date .....

Contact Details: Booking Clerk : Pat Bosley 07960 261599  
Please return form and booking deposit to : Tiodhlac, The Grove,  
West Kingsdown, TN15 6JJ. (last but one house on right - outside brown letterbox on right hand wall when facing front door).